**Business Analyst, Guidewire ClaimCenter**

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| Position Description:   * Identify and translate business needs into clearly defined requirements for the Guidewire ClaimCenter implementation project. Develop requirements documentation inclusive of user stories/ use cases, process flows, data flows and report mock-ups. * Plan, facilitate, and conduct requirements gathering sessions, meetings, and presentations. * Build strong relationships within the business units and support functions to understand the business needs. * Collaborate with development and testing teams to provide subject matter expertise, ensure that out of the box Guidewire functionality is leveraged and to assist in troubleshooting and resolving issues. * Ensure that proposed solutions are focused on improving efficiency and effectiveness of the business processes, and are consistent across products where possible. * Participate in the development and planning of the User Acceptance Testing activities, including test plans and scripts, based on requirements. * Facilitate UAT execution phase and work with business lead and project manager to obtain user acceptance test signoff. |
| **Qualifications:**   * 5+ years as an IT Business Analyst in the Commercial Property & Casualty insurance industry with 2+ years in Specialty insurance. * 7+ years’ experience with Guidewire ClaimCenter is required. * Experienced with Agile SCRUM methodology and business analysis methodologies; working knowledge of business analysis documentation standards. * Hands-on experience writing user stories is required. * Proven track record of creating clear, concise deliverables that reflect a deep understanding of business needs and the out of the box software functionality. * Excellent problem-solving and analytical skills. * Experience operating and interfacing with business management, including negotiation and presentation skills. * Excellent communication skills, both written and verbal. Understands communication channels and escalates appropriately. * Strong initiative; able to self-manage. Comfortable with ambiguity and able to work through it to get the right things done. * Must be able to see tasks through to completion without significant guidance. * Personal time management skills and ability to meet individual and team deadlines. * Experience using standard project and business tools including Rally, Microsoft Project, Excel, PowerPoint, Project, SharePoint. * Must be proficient with process modeling tools (e.g., Visio, IBM Blueworks). Experience with other visualization tools is beneficial. * Team player who works well with technical and business resources. |
| Education: |

* B.A / B.S degree
* Insurance Certification, i.e. CPCU a Plus

**Engagement model**: Contract, possibly temp to perm. Compensation commensurate with skills and experience

**Location:**

* Onsite: Florham Park, NJ